GLOBAL FORUM ON ISLAMIC ECONOMICS AND FINANCE

ADMINISTRATIVE CIRCULAR

Global Forum on Islamic Economics and Finance
Kuala Lumpur Convention Centre
Kuala Lumpur, Malaysia
28 – 29 May 2024

MALAYSIA MADANI

Patron:

MINISTRY OF FINANCE

Organised By:

BANK NEGARA MALAYSIA
CENTRAL BANK OF MALAYSIA

In support of:

MALAYSIA
WORLD'S ISLAMIC FINANCE MARKETPLACE

Strategic Partners:

Suruhanjaya Sekuriti Securities Commission Malaysia

Labuan FSA

IILM INTERNATIONAL ISLAMIC LIQUIDITY MANAGEMENT CORPORATION

IsDB Islamic Development Bank

IFSB ISLAMIC FINANCIAL SERVICES BOARD

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Knowledge Partners :

INCEIF UNIVERSITY

LSEG DATA & ANALYTICS

Register at :
kl.gfief.com.my

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Arrival in Malaysia

Visas and Entry into Malaysia

It is the responsibility of each delegate to obtain a valid visa for entry into Malaysia.

Delegates must have a valid passport or internationally recognised Travel Document (with at least 6 months validity from the date of entry into Malaysia). Delegates are also required to possess a confirmed return travel ticket or a travel ticket to a third country.

Delegate who requires a visa to enter Malaysia (https://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country/) must apply and obtain a visa in advance at the nearest Malaysian Embassies and High Commissions Office abroad before entering the country. Delegates may also make an online application here https://malaysiavisa.imi.gov.my/evisa/evisa.jsp

For more information regarding visa, fees and other details, please visit: https://www.imi.gov.my/

On request, the host will provide visa support letters to delegates (request to be submitted via email). Visa support letters will be emailed to individual delegates.

Should delegates require assistance or have any questions in relation to visas, please contact Ms. Ily Farhana at ily@bnm.gov.my

Note: Neither the Malaysian Government nor the GFIEF secretariat are able to provide fast-track visa applications. Therefore, delegates are advised to check visa requirements and lodge their visa application as advised by your local embassy/consulate before the date of arrival to Malaysia to take part in the Forum.

Vaccination and Entry Requirements

Malaysia has reopened its borders since 1st April 2022 and delegates are no longer required to seek prior approval from Malaysian authorities to travel to Malaysia, apart from the existing visa related requirements. There are varying requirements for different vaccination statuses. Delegates can refer to this website (https://www.mysafetravel.gov.my/) on travel requirements and health related protocols.

Delegates are advised to keep monitoring the latest requirements as provided on the website.

Customs Requirements and Duty-Free Allowances

Delegates are advised to take note of the following website for duty free limits, and prohibited items including what must be declared on entry to Malaysia:

http://www.customs.gov.my/en/tp/Pages/tp_ppel.aspx

Currency Declaration is required should delegates carry **cash and/ or bearer negotiable instruments** (e.g., traveller's cheques/ bearer cheques) exceeding USD10,000 or its equivalent (in any currency) when entering and leaving Malaysia.

- Delegates must make a declaration in the Customs Form No. 7 to the proper officer of customs which can be found at the customers office/ counter at KLIA.
- This is a requirement under the Anti-Money Laundering, Anti-Terrorism Financing and Proceeds of Unlawful Activities Act 2001.

Any delegates entering and leaving Malaysia with **Ringgit notes** exceeding the amount of USD10,000 equivalent must seek a written approval from Bank Negara Malaysia.

- This is in accordance with the Financial Services Act 2013 and Islamic Financial Services Act 2013.

For further queries please contact:

Royal Malaysian Customs Department
Public Relations Division
Royal Malaysian Customs Department Headquarters
Tel: 1 300 888 500 (Customs Call Centre)/ +603 88822414
1 800 88 8855 (Smuggling Report)
Email: ccc@customs.gov.my

GFIEF Secretriat
Email: gfief@bnm.gov.my

Flight to Kuala Lumpur

Malaysia Airlines, the GFIEF official airlines partner, offers GFIEF participants an exclusive opportunity to enjoy great savings on flights to Kuala Lumpur. Book online via official website and insert Code **[MHBNM10]** to enjoy special fares.

Airport Facilities

Delegates may arrive in Malaysia via two airports, namely Kuala Lumpur International Airport (KLIA) and Kuala Lumpur International Airport 2 (KLIA2).

Upon arrival at the Kuala Lumpur International Airport (KLIA) and KLIA2, we kindly request you to locate the GFIEF hospitality desk. The officers are available to assist and support delegates on arrival process.

Both airports have a range of facilities including baggage services, ATMs, currency exchange services, lounges, duty free shopping, dining, public amenities, telephones, SIM cards, taxi services (including, a ride-share platform) and trolleys. Additional information about KLIA and KLIA2 may be found here: https://airports.malaysiaairports.com.my/.

Transportation from Airport to Hotels

The distance from the Airport to the Forum venue and recommended hotels are approximately 60 KM and about an hour drive (longer during peak hour). Delegates need to meet the cost of their own transport arrangements from the Airport to their respective hotels and/or the Forum venue. Delegates may also reach out to their respective hotels for transportation. Please find below the options of transportation for delegates consideration:

Transportation	Approximate Cost
Taxi (please note that some taxis accept cash payment only) / Grab (the **Grab** app may be downloaded onto your smart device to arrange transportation)	RM 70 to RM 100 plus tolls
KLIA Express Train: KLIA / KLIA2 > KL Sentral Taxi / Grab: KL Sentral > Respective hotels Further details can be found at https://www.kliaekspres.com/ and http://stesensentral.com/ respectively.	RM 55 RM 15 – RM30

Hotel Information

Hotels

Delegates may find below hotels that are within proximity to the forum venue for your onward booking and stay during the Forum. Delegates are encouraged to book their accommodation as soon as possible.

Delegates may make the bookings directly with the hotel or through other third party booking platforms (such as Booking.com, Agoda).

No.	Hotel	Website and Contact Details	Discounted rate reservation link	Rating (*)
1	**Mandarin Oriental Kuala Lumpur** Kuala Lumpur City Centre, 50088, Kuala Lumpur.	https://www.mandarinoriental.com/kuala-lumpur/petronas-towers/luxury-hotel Tel: +60 (3) 2179 8818 Email: mokul-reservations@mohg.com	Mandarin Oriental Discount	5
2	**Grand Hyatt Kuala Lumpur** 12, Jalan Pinang, Wilayah Persekutuan, 50450, Kuala Lumpur	https://www.hyatt.com/en-US/hotel/malaysia/grand-hyatt-kuala-lumpur/kuagh Tel: +60 3 2182 1234 Email: kualalumpur.grand@hyatt.com	-	5
3	**Traders Hotel** Kuala Lumpur City Centre, 50088, Kuala Lumpur	https://www.shangri-la.com/en/kualalumpur/traders/ Tel: +60 (3) 2332 9888 Email: casteam.thkl@tradershotels.com	Traders Discount	4
4	**Impiana KLCC Hotel** 13, Jalan Pinang, 50450, Kuala Lumpur	https://kualalumpurhotels.impiana.com.my/ Tel: +60 (3) 2147 1111 Email: reservation.iklcc@impiana.com	-	4
5	**Capri by Fraser Bukit Bintang** 160, Jalan Imbi, Bukit Bintang, Kuala Lumpur	www.frasershospitality.com/en/malaysia/kualalumpur/capri-by-fraser-bukit-bintang/ Tel: +60 (3) 2381 6888 Email: reservations.kualalumpur@capribyfraser.com	Capri Discount	4
6	**Grand Millennium Kuala Lumpur** 160, Jalan Bukit Bintang, 55100 Kuala Lumpur	https://www.millenniumhotels.com/en/kuala-lumpur/grand-millennium-hotel-kuala-lumpur/ Tel: +60 (3) 2117 4888 Email: enquiry@millenniumhotels.com	Grand Millennium Discount	5

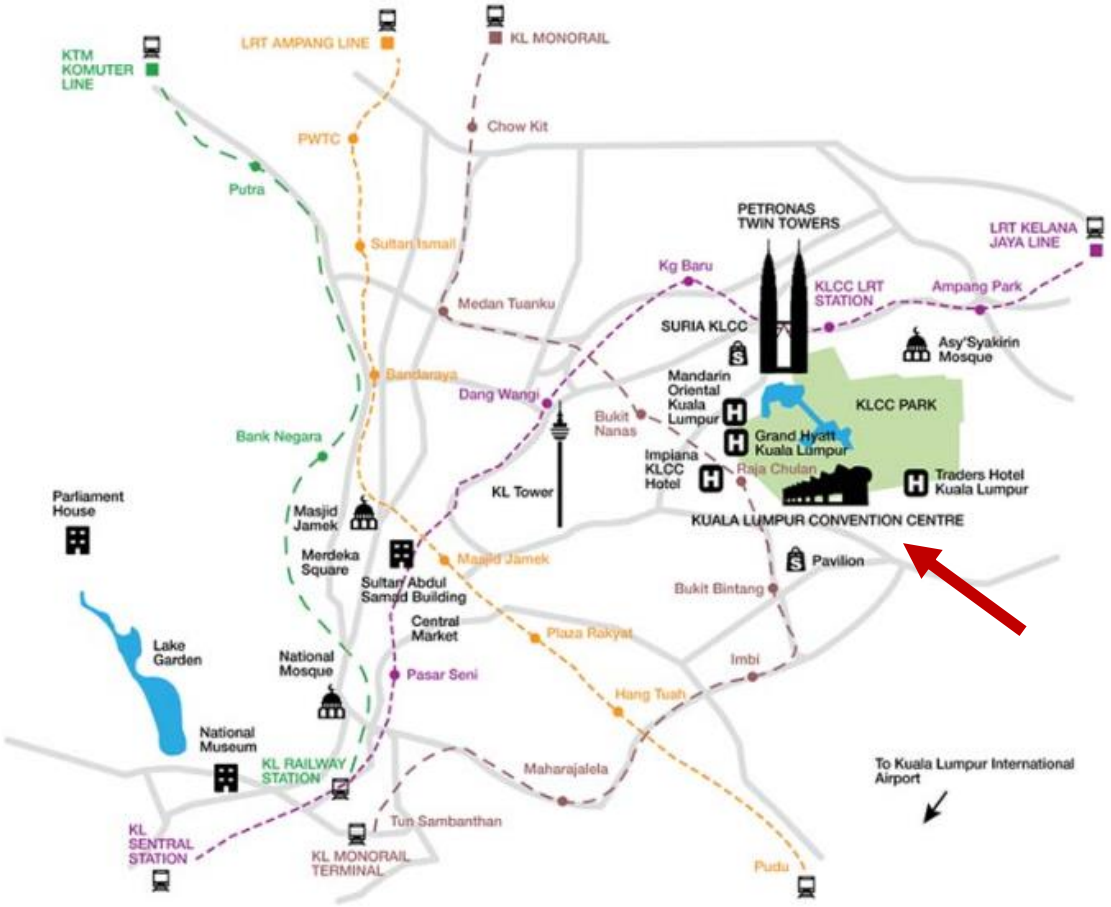
Forum Information

Venue

The Global Forum on Islamic Economics and Finance (GFIEF) will be held at the Kuala Lumpur Convention Centre (KLCC) from 28 – 2 May 2024. The address of the venue is the following:

Kuala Lumpur Convention Centre,
Jalan Pinang,
Kuala Lumpur City Centre, 50088 Kuala Lumpur,
Wilayah Persekutuan Kuala Lumpur

Detailed information about the Forum can be found on the Website: kl.gfief.com.my



Source: Kuala Lumpur Convention Centre

Registration – Pre-Arrival

Online registration for the main event is now open through the GFIEF website in the 'Registration' tab and for side events in the 'Side event' tab. Please note that this is a physical-attendance only event. No registration fee will be charged to participate in the event.

Once your registration has been completed, a confirmation notice will be emailed to you. Please whitelist registration@gfief.com.my. If you do not receive this email within one week of registration, or have any questions regarding registration, please contact the GFIEF secretariat at gfief@bnm.gov.my

Registration – On Arrival

We encourage delegates to arrive earlier for registration to avoid queuing prior to the Opening Ceremony on 28 May.

The Registration Kiosks and Counters will be located in Hall 6A, Level 1 of the Kuala Lumpur Convention Centre. It will be open at the following times:

- Monday 27 May 08:30 – 17:00 hrs
- Tuesday 28 May 07:30 – 17:00 hrs
- Wednesday 29 May 07:30 – 17:00 hrs

Please bring along the Confirmation Notice/ QR Code received after registration via online (screenshot is acceptable).

Delegates must ensure that identification badges are visible and worn at all times. The wearing of an identification badges is required for admission to the Plenary Hall and Exhibition Hall.

Please note that registration for side events is separate and registration counters will be located near to the respective side event venues.

Agenda of Forum

The agenda is available through the GFIEF website and will be updated from time to time.

Catering

Morning tea, lunch and afternoon tea will be provided for delegates at the venue from 28 May to 29 May 2024. Delegates will be responsible for their own dinner arrangements apart from the Official Dinner on 28 May 2024. Meals served during breaks and at the social events during the Forum are Halal and will also have vegetarian options (subjected to further preferences indicated by delegates).

Please advise of any special dietary requirements when delegates complete the online registration.

Wi-Fi – Wireless Internet and Business Kiosk

Wi-Fi will be available to all delegates, free of charge, throughout the venue. As it is a public connection, delegates are advised to exercise due caution when using the Wi-Fi network for official purposes.

Prayer Room

Prayer room is available at Level 5 (in the building section where the Exhibition Hall is located). For hygiene purposes, delegates are advised to bring own prayerwear.

Language

Although Malay is the official language in Malaysia, the Forum will be conducted in English that is widely conversed in Malaysia.

Medical Facilities

There are two hospitals within proximity to the forum venue namely:

1. **Hospital Kuala Lumpur**
   Jalan Pahang,
   50586 Kuala Lumpur,
   Wilayah Persekutuan Kuala Lumpur.
   Tel: 03-26155555
   Further details can be found at http://www.hkl.gov.my/

2. **Prince Court Medical Centre**
   39, Jalan Kia Peng,
   50450 Kuala Lumpur,
   Wilayah Persekutuan Kuala Lumpur
   Tel: 03-2160 0000 / (+60) 012- 999 7262
   Further details can be found at https://princecourt.com/

Delegates are also advised to arrange their own medical and dental insurance cover, if deemed necessary. Delegates may visit any hospital or health centre in Kuala Lumpur should they need medical treatment or consultation.

Nonetheless, a medical team will be placed at the venue to attend to emergency cases. Please inform the Liaison or Secretariat officers present at the forum should delegates require immediate medical assistance.

Money and Payment Systems

Currency

Ringgit Malaysia (RM) is the official currency in the following denominations:
Coins: 5 sen, 10 sen, 20 sen, and 50 sen
Banknotes: RM 1, RM 5, RM 10 RM 20, RM 50, RM 100

Currency Exchange

Money-changing services are available at all major banks, KLIA/KLIA 2 and other money-changing outlets can be commonly found at various malls. The closest money changing service to the forum venue can be found at Suria Kuala Lumpur City Centre.

Automatic Teller Machines and Credit Cards

ATMs are available in banks, shopping centres and in public places around Kuala Lumpur. VISA, American Express and Master Card, etc. are accepted at most hotels, restaurants and retail outlets.

Taxes

Goods and services sold in Malaysia are subjected to a Sales and Services Tax (SST) of 10%, 6%, 5% or exempted depending on the types of goods and services.

Tipping and Tax

Tipping is not customary in Malaysia. The majority of restaurants and hotels charges include the 10% SST and service surcharges that may vary.

Business Hours

Business hours are generally from 09:00 to 17:00 hrs (Monday - Friday).
General shopping hours are from 10:00 to 22:00 hrs throughout the week.

Other Information and Services

Climate

Malaysia has a tropical climate where it is generally hot and sunny throughout the year, with occasional rain. The average daily temperature across Malaysia is between 22°C and 33°C. The Forum venue is air-conditioned and usually maintained at 22 to 24 C.

Time Zone

The time zone in Kuala Lumpur, Malaysia is UTC/GMT +08:00.

Electricity

In Malaysia the standard voltage is 240 V and the frequency is 50 Hz. You can use your electrical appliances in Malaysia if the standard voltage in your country is in between 220 - 240 V.

Delegates are recommended to bring an international travel adaptor/power converter if they have other domestic volt system.

All Malaysian sockets are the plug type ‘G’.



Malaysian power outlets and socket

Telecommunications

Mobile phones or smart phones can be used in Malaysia. Delegates are advised to check with their service operators for roaming compatibility. Delegates may also make domestic and overseas phone calls by purchasing a pre-paid SIM card available from local mobile telecommunication service providers.

Emergency

Visitors to the country, as well as locals, can contact emergency services through the following number:

Emergency (Police, Fire, Ambulance): 999

Transport

Public transport is available and consists of trains (inclusive of Light Rapid Transit (LRT) Mass Rapid Transit (MRT) and KTM Komuter), buses and taxis. Grab (similar to Uber) services are also available.

Activities and Tourism

Information about the major destinations for suggested tours and activities in Kuala Lumpur and Malaysia are available here: https://www.malaysia.travel/

GFIEF Secretariat Contact Details

Delegates may contact the host for assistance relating to the Forum via email at gfief@bnm.gov.my